

# OE 3 JATC HDR Summary Time Card

SSN: \_\_\_\_\_ Name \_\_\_\_\_ Month \_\_\_\_\_ Year 20\_\_\_\_  
 \_\_\_\_\_  
 Print Last First Initial

Contr. Name \_\_\_\_\_ Branch \_\_\_\_\_ Period \_\_\_\_\_ District \_\_\_\_\_

WORK PROCESS CATEGORIES					TIME WORKED IN LIEU OF AN OILER
A	B	C	D	E	
Received Instruction on Work Tasks					
Performed Work Tasks					
Observe Work Tasks (Explain Below)					

**TOTAL HOURS** \_\_\_\_\_

*To be completed by Contractor*

	POOR	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	OUTSTAND- ING
1. Attendance					
2. Quality of Work					
3. Ability to follow instructions					
4. Progress in learning trade					
5. Care of equipment					
6. Cooperation					

CHECK IF UNEMPLOYED THIS MONTH

From training categories A, B, C, D, E mark number of hours performing work task

Performing Work Task	<b>A</b> Engines	Performing Work Task	<b>B</b> Power Train	Performing Work Task	<b>C</b> Electrical	Performing Work Task	<b>D</b> Hydraulic	Performing Work Task	<b>E</b> Welding
	Fuel System		Clutches		Starting System		Cntrl Valves		Stick (SMAW)
	Head		Torque Conv.		Charging System		Cylinders		Wire/Flux Core
	Block		Trans/Manual		Lighting System		Motors		Cutting
	Cooling System		Trans/Auto		Monitoring		Pumps		Hard Facing
	Tune up Diesel		Differential		Control System		Hoses & Fittings		Oxy/Accet.
	Tune up Gas		Final Drive		Elect/Hyd Sys		Air/Hyd Brakes		Fab & Layout
	Intake & Exhs		Under Carriage		Electronic Control		Air Brakes		Grinding
	Other (explain)		Other (explain)		Other (explain)		Other (explain)		Other (explain)
	Steam Clean		Clean Up		Parts Cleaning		Parts Cleaning		Lube Truck

Observing work task (explain): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Signature of Apprentice Signature of Person designated by Contractor