

# Operating Engineers Local #3 JATC Operator Work Summary Time Card

DOL ID#: \_\_\_\_\_ Name \_\_\_\_\_ Month \_\_\_\_\_ Year 20  
Print Last First Initial

Contr. Name: \_\_\_\_\_ Branch \_\_\_\_\_ Period \_\_\_\_\_ District 12

**TOTAL HOURS** \_\_\_\_\_

CHECK IF UNEMPLOYED THIS MONTH

WORK PROCESS CATEGORIES					Lube Service Tech
A	B	C	D	E	L
<b>Received Instruction on Work Tasks</b>					
<b>Performed Work Tasks</b>					
<b>Observe/Other (Explain Below)</b>					

PROGRESS REPORT <small>*To be completed by contractor</small>	POOR	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	OUTSTANDING
1. Attendance					
2. Quality of Work					
3. Ability to follow instructions					
4. Progress in learning trade					
5. Care of equipment					
6. Cooperation					
7. Safety					

From training categories A, B, C, D mark number of hours performing work task

Performing work task	<b>A</b> Engines	Performing work task	<b>B</b> Power Train	Performing work task	<b>C</b> Electrical	Performing work task	<b>D</b> Hydraulic	Performing work task	<b>E</b> Welding	Performing work task	<b>L</b> Lube Service Tech
	Block		Clutches		Charging System		Air Brakes		Cutting		250hr Service
	Cooling System		Differential		Control System		Air/Hyd Brakes		Fab & Layout		500hr Service
	Head		Final Drive		Elect/Hyd Sys		Contrl Valves		Grinding		1000hr Service
	Fuel System		Torque Conv		Electronic Control		Cylinders		Hardfacing		2000hr Service
	Intake & Exhaust		Trans/Auto		Lighting System		Hoses & Fittings		Oxy/Acct		Data/Records Updates
	Tune Up Diesel		Trans/Manual		Monitoring		Motors		Stick (SMAW)		Lube Truck
	Tune Up Gas		Under Carriage		Starting System		Pumps		Wire/Flux Core		Minor Repair
	Steam Clean		Clean Up		Parts Cleaning		Parts Cleaning		Clean Up		Clean Up
	Other (explain)		Other (explain)		Other (explain)		Other (explain)		Other (explain)		Other (explain)

Observing work task (explain):

Signature of Apprentice

By checking the box and typing my name above, I am electronically signing this document.

Signature of Person Designated by Contractor

By checking the box and typing my name above, I am electronically signing this document.